

PART 2006 - MANAGEMENT

SUBPART B - STATE DIRECTIVES

Section 2006.1      General

This instruction supplements RD Instruction 2006-B.

Section 1951.205      Maintenance of Master Manuals

Manual Maintenance. Each office will maintain all State procedure and Administrative Notices in hard copy. These will be filed behind the appropriate tabs in the procedure manuals. In many cases an office could have only a Missouri AN and/or State Instruction behind a tab if they have chosen not to maintain the National Instruction. State Instruction and State ANs will be printed on yellow paper for each indication.

Forms Manual Inserts Binder. Each office will maintain a current Missouri RD Forms Listing behind the National Forms Listing. All Missouri FMIs will be maintained in hard copy and filed behind National FMIs. All Missouri forms and FMIs will be printed on yellow paper for easy indication.